



DURDAN'S PARK PRIMARY SCHOOL  
KING GEORGE'S DRIVE  
SOUTHALL  
MIDDLESEX UB1 2PQ  
Tel: 020 8575 1477/  
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Fax: 020 8575 6826  
E-mail: [admin@durdans-park.ealing.sch.uk](mailto:admin@durdans-park.ealing.sch.uk)  
Mr. C Duhig – Head Teacher

Dear Parents

### **Privacy Notice - Data Protection Act 1998**

Durdan's Park Primary School is the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact Mrs Webster in the school office.

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

[http://www.ealing.gov.uk/services/education/your\\_child\\_at\\_school/privacy\\_notice/](http://www.ealing.gov.uk/services/education/your_child_at_school/privacy_notice/)

<http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access these websites, please contact the LA or the DCSF as follows:



Data Protection Officer,  
Perceval House  
14-16 Uxbridge Road  
Ealing  
London  
W5 2HL.  
Tel: (020) 8825 8282  
Email: [dataprotection@ealing.gov.uk](mailto:dataprotection@ealing.gov.uk)

Public Communications Unit  
Department for Children, Schools and Families  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT  
[www.dcsf.gov.uk](http://www.dcsf.gov.uk)  
Tel: 0870 000 2288  
Email: [info@dcfs.gsi.gov.uk](mailto:info@dcfs.gsi.gov.uk)

Yours faithfully,

Mr C Duhig  
Head Teacher

